

## LTBB GAMING REGULATORY COMMISSION

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**Minutes  
February 19, 2004**

**Regular Session:** Yes  
**Call to Order:** 6:15 p.m.  
**Commissioners Present:** Julie Shananaquet, Chairperson  
Beverly Wemigwase, Vice Chairperson  
Tim LaCroix, Secretary/Treasurer  
**Commissioners Absent:**  
**Guests:** Vince Cook, Andrea Tompkins, Rita Shananaquet, Fred Harrington

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**Agenda Item 3: (Agenda)** *Additions: 1) Policy and Procedures in Old Business for the following Casino Departments: a) Audit, Cage, Marketing and Drop (Pull Tabs); b) Marketing regarding Comps; c) Security (Bingo) d) Security (Tape Changes for MIS) e) Count and Drop (Changes in Title for CFO) f) Count and Drop (Bingo) g) Cage (Changes in Title for CFO) h) MIS (Tape Changes) i) Marketing (Gift Shop Banks). 2) Waiver Request for a Tribal Member (Closed Session)*

Motion made by Julie Shananaquet and supported by Beverly Wemigwase  
To approve Agenda as amended.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

### **Agenda Item 4: (Minutes)**

Motion made by Julie Shananaquet and supported by Tim LaCroix  
To approve Minutes of January 15, 2004 as presented.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

Motion made by Julie Shananaquet and supported by Beverly Wemigwase  
To approve the minutes February 12, 2004, as amended.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

### **Agenda Item 5: (Phone Polls)**

*No phone polls made. No action needed*

### **Agenda Item 6a: (Chairperson's Report)**

*No Report*

*Discussion: Meeting with the Gaming Administration is scheduled for Saturday, February 21, 2004, however, there is confusion as to whether the Commission was requested to attend the Gaming Administration meeting on February 20, 2004. Meetings scheduled for every third Saturday of the month for that purpose.*

### **Agenda Item 6b: (Vice-Chairperson's Report)**

*No Report*

### **Agenda Item 6c: (Secretary/Treasurer's Report)**

*No Report*

**Agenda Item 7a: (Regulatory Director's Report)** *1) Surveillance Maintenance Agreement will not be presented to Tribal Council until March 21<sup>st</sup> meeting. Legal has reviewed and commented. 2) Proposed Government Employee Handbook has been handed out. 3) Liquor License for Casino and Hotel is current. The facility license is due on May 18<sup>th</sup>. The Operating Plan and the Approved Budget have been received. An updated Key Employee Report for the Facility License will be requested prior to the license being due. 4) Table Games Training for the Surveillance Department is scheduled for March 2, 3, and 4<sup>th</sup> and Shift Managers have also been invited to attend.*

Motion made by Julie Shananaquet and supported by Beverly Wemigwase

To accept the verbal and written report of the Regulatory Director of February 19, 2004.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

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Motion made by Julie Shananaquet and supported by Tim LaCroix  
To allow for Stipend and mileage for any Commissioner who are available to attend the training of Casino Creations on March 4, 2004.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

**Agenda Item 7b: (Licensing Department Report) Closed Session**

Motion made by Julie Shananaquet and supported by Beverly Wemigwase

To go into executive session at 6:35 to discuss a waiver issue of a tribal member.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Abstained

Motion Carried

*Executive Session ended at 6.55 pm*

Motion made by Tim LaCroix and supported by Beverly Wemigwase

To approve the unconditional waiver for a gaming license of a tribal member.

Vote: 2-Yes, 0-No, 0-Absent, 1-Abstained (Julie Shananaquet)

Motion Carried

**Agenda Item 7c: (Surveillance Department Report)**

*No Report*

**OLD BUSINESS**

**Agenda Item 8a: Casino Policies and Procedures for review.**

Motion made by Tim LaCroix and supported by Beverly Wemigwase

To direct the Chairperson to sign for the approval of the proposed policies and procedures presented February 19, 2004. The policies and procedures will be signed on Monday, February 23, 2004 only after the Gaming Administration, the Internal Auditor and the Regulatory Director have reviewed them.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

**NEW BUSINESS/PRIORITY BUSINESS** *None*

**Agenda Item 10**

The next Regular Scheduled meeting to occur on February 26, 2004.

A work session is scheduled for February 21, 2004 to review proposed changes to Casino policies and procedures involving Minimum Internal Control Standards.

**Agenda Item 11: (Adjournment)**

Motion made by Julie Shananaquet and supported by Beverly Wemigwase

To adjourn meeting at 7:20 p.m.

Vote: 3-Yes, 0-No, 0-Absent, 0-Abstained

Motion Carried

**These Minutes have been approved on: 03/04/04**

**Tim LaCroix, Secretary/Treasurer**